**REVIEW OF DECISIONS
COMITÉ PARITAIRE DES BOUEURS DE LA RÉGION DE MONTRÉAL**

All employees and employers subject to the Decree Respecting Solid Waste Removal (hereafter the **“Decree”**) have the right to request a review of any decision made by the Comité Paritaire des Boueurs de la Région de Montréal (hereafter the **“Comité Paritaire”**) regarding complaints or inspections.

**Procedure**

1. Contacting the inspector

Prior to proceeding with a formal decision review process, the employee or employer who disagrees with the decision must contact the inspector or general manager (in person, by email or by telephone) within fifteen (15) business days following their receipt of the decision.

If an agreement is reached, the process is completed. If not, the formal process will begin.

2. Challenge

If no agreement is reached, the employee or employer may proceed with a challenge, which will be heard by the general manager. The employee or employer must complete the appropriate form, available on the Comité Paritaire website or at its head office. They will describe the basis of their disagreement as well as the steps taken, and will enclose all relevant documents with the form. The employee or employer must submit these completed documents to the general manager within fifteen (15) business days after meeting with the inspector. The employee or employer must specify in their request if they wish to be heard by the general manager to express their point of view. If they wish, the employee or employer may be accompanied.

3. Decision

Once the general manager has heard the employee or employer, they will take the case under advisement. A decision should be rendered within ten (10) business days following the meeting. The decision will be rendered in writing.

4. Entry into force

This policy will take effect the moment of its approval by the board of directors.